ECONOMY 2 – TEST 02

Part 5 – Incomplete Sentences

101. Customers are advised to double-check their orders to ensure that they will be sent \_\_\_\_\_\_\_ the correct address.  
(A) until  
(B) upon  
(C) among  
(D) to

102. Last week's performance was judged to be a major \_\_\_\_\_\_\_ even though it received  
no local media coverage.  
(A) success  
(B) succeed  
(C) successful  
(D) successfulness

103. Please \_\_\_\_\_\_\_ Ms. Condell that no one has received their paychecks yet.  
(A) accept  
(B) notify  
(C) deliver  
(D) present

104. Employees on official business are offered \_\_\_\_\_\_\_ for any expenses incurred for meals \_\_\_\_\_\_\_ related to workshops, business meetings, or company-related events.  
(A) investment  
(B) dimension  
(C) reimbursement  
(D) expenditure

105. Underwood Energy Services Inc. offers \_\_\_\_\_\_\_ benefits to full-time employees,  
including dental insurance.  
(A) attraction  
(B) attractive  
(C) attract  
(D) attracted

106. Mr. Whatley unintentionally took Ms. Potvin's timetable, thinking it was \_\_\_\_\_\_\_.  
(A) him  
(B) himself  
(C) his  
(D) he

**107.** Since the invention of seatbelts, certain automobile fatalities are now often \_\_\_\_\_\_\_.  
(A) preventability  
(B) prevention  
(C) preventing  
(D) preventable

**108.** Customers at Prussian Blue Books are reminded to keep their receipt \_\_\_\_\_\_\_ proof of purchase when they place an order.  
(A) off  
(B) except  
(C) as  
(D) though

**109.** Several staff heads \_\_\_\_\_\_\_ a better understanding of the importance of motivation and teamwork from the last workshop.  
(A) gaining  
(B) will gain  
(C) gained  
(D) were gained

**110.** Anyone \_\_\_\_\_\_\_ experiences complications with the new software is encouraged to bring this matter to Mr. Gruber's attention in room 210.  
(A) who  
(B) which  
(C) whom  
(D) whose

**111.** Attendance is mandatory for the staff meeting \_\_\_\_\_\_\_ for next Tuesday in the council hall.  
(A) has been scheduled  
(B) schedule  
(C) will schedule  
(D) scheduled

**112.** Dr. Ketterley is a \_\_\_\_\_\_\_ regarded professor of philosophy as well as a skilled orator.  
(A) largely  
(B) luckily  
(C) gracefully  
(D) highly

**113.** Please mark the appropriate box to indicate if the person named above \_\_\_\_\_\_\_ any of the certificates listed below.  
(A) holding  
(B) held  
(C) holds  
(D) hold

**114.** Renovations this summer will increase Larchmere Concert Hall's seating \_\_\_\_\_\_\_ by 80 seats.  
(A) intensity  
(B) capacity  
(C) preparation  
(D) aptitude

**115.** The \_\_\_\_\_\_\_ on foreign developments in the fashion industry will include refreshments and a 45-minute question period afterwards.  
(A) increase  
(B) referral  
(C) policy  
(D) presentation

**116.** Mr. Leavenworth sought tree legal advice online before \_\_\_\_\_\_\_ with his own lawyers.  
(A) to consult  
(B) consults  
(C) consulted  
(D) consulting

**117.** Dr. Elizabeth Kay was by \_\_\_\_\_\_\_ until the arrival of Dr. Ian DeSilva at 8:30 a.m.  
(A) her  
(B) herself  
(C) she  
(D) hers

**118.** Once a written \_\_\_\_\_\_\_ has been provided to the secretary, she can pass on the information to Mr. Oliveri.  
(A) estimate  
(B) guess  
(C) suggestion  
(D) judgment

**119.** Employee accounts and other \_\_\_\_\_\_\_ paperwork must be stored under lock and key in the main office.  
(A) achievable  
(B) related  
(C) alike  
(D) interested

**120.** Soaring fuel prices have \_\_\_\_\_\_\_ to manufacturers seeking raw materials from less remote suppliers.  
(A) contributed  
(B) contributions  
(C) contribute  
(D) contributor

**121.** An investment \_\_\_\_\_\_\_ gradually increases in value over the years can be more  
profitable than more short-term alternatives.  
(A) that  
(B) they  
(C) what  
(D) when

**122.** New department heads must attend meetings \_\_\_\_\_\_\_ in'Order to be exposed to new ideas from other team members.  
(A) frequent  
(B) frequenting  
(C) frequently  
(D) frequency

**123.** Several \_\_\_\_\_\_\_ errors with the new software delayed the release date by two months.  
(A) overdue  
(B) minor  
(C) reliable  
(D) rapid

**124.** Our aim is to focus on customers' needs and satisfaction by \_\_\_\_\_\_\_ introducing exceptional goods.  
(A) consist  
(B) consistently  
(C) consistent  
(D) consisting

**125.** Students can \_\_\_\_\_\_\_ in the university's education program starting July 6th.  
(A) enroll  
(B) admit  
(C) apply  
(D) subscribe

**126.** Our firm received \_\_\_\_\_\_\_ from numerous clients for our excellent work over the past twenty years.  
(A) compliment  
(B) complimented  
(C) compliments  
(D) complimentary

**127.** Beginning next April, financial benefits will be available \_\_\_\_\_\_\_ to those customers who signed the necessary contract.  
(A) exclusiveness  
(B) exclusively  
(C) exclusionary  
(D) exclusion

**128.** Hyssop Chemists is \_\_\_\_\_\_\_ experienced pharmacists for the eight new locations they have opened this year.  
(A) seeking  
(B) looking  
(C) entering  
(D) requiring

**129.** \_\_\_\_\_\_\_ the concert finished late, the audience still waited for me.  
(A) Nevertheless  
(B) Still  
(C) Although  
(D) However

**130.** If you wish to make the trip to Auckland \_\_\_\_\_\_\_ the other department heads, please let Ms. Berlin know immediately.  
(A) where  
(B) both  
(C) with  
(D) but  
**131.** Maurice Robertson, \_\_\_\_\_\_\_ an executive at a small company, became the CEO of  
Bradshaw Industries four months ago.  
(A) once  
(B) often  
(C) soon  
(D) now

**132.** While we still take telephone calls, other \_\_\_\_\_\_\_ of correspondence are encouraged to avoid tying up telephone lines unnecessarily.  
(A) profiles  
(B) views  
(C) outlines  
(D) forms

**133.** Finding qualified students for this job may be \_\_\_\_\_\_\_ difficult.  
(A) extreme  
(B) extremes  
(C) extremely  
(D) extremity

**134.** Ms. Julie Kennedy and her innovative marketing team have gained renown for creating \_\_\_\_\_\_\_ products for struggling companies.  
(A) promote  
(B) promotes  
(C) promotion  
(D) promotional

**135.** New customer service personnel are trained to \_\_\_\_\_\_\_ to inquiries within a reasonable amount of time.  
(A) promise  
(B) respond  
(C) advise  
(D) explain

**136.** For the researcher, a properly maintained notebook can be a \_\_\_\_\_\_\_ of useful  
information for many years.  
(A) variety  
(B) resource  
(C) source  
(D) choice

**137.** Alvinson Clothiers' branch in Milan has been open since last August \_\_\_\_\_\_\_ is  
quickly becoming our busiest location.  
(A) and  
(B) also  
(C) than  
(D) or

**138.** There will be a panel \_\_\_\_\_\_\_ of pharmaceutical company spokesperson and consumer advocates to debate current health concerns.  
(A) consist  
(B) consisting  
(C) will consist  
(D) to be consisted

**139.** Please omit \_\_\_\_\_\_\_ details when you are reported the findings revealed at the  
symposium.  
(A) decreased  
(B) insufficient  
(C) incidental  
(D) prerequisite

**140.** \_\_\_\_\_\_\_ working with the research department some of the time, the marketing team comes up with fresh ideas for the company's new ads.  
(A) By  
(B) During  
(C) Because  
(D) So that

**Part 6 – Incomplete Texts**

***Questions 141-143 refer to the following letter.***

March 27, 2008  
Dear Ms. Salvador,  
We received your request for a current catalogue on March 25. Thank you for your  
continued interest in our product line. We are continually striving to improve the quality of our parts, and hope that you will find the items included in this year's catalogue to be  
satisfactory. Along with the catalogue, we are including in this shipment an order form and directions for ordering online.  
Some significant changes are \_\_\_\_\_\_\_ in this year's catalogue. More price-saving   
 **141.** (A) produced  
 (B) included  
 (C) wished  
 (D) decided  
packages have been inserted, and a new index will guide you to the section that you need. In addition, all prices have been updated. You may also be interested to know that ABC Tech has opened another factory in Delaware. \_\_\_\_\_\_\_ this new facility, we will be able   
 **142.** (A) During  
 (B) Before  
 (C) Among  
 (D) With  
to grow our company's line of electronics. In the coming years, you will see even more additions to our catalogue.  
Thank you once again for your business. Please feel \_\_\_\_\_\_\_ to contact me if you need  
 **143.** (A) free  
 (B) freely  
 (C) freedom  
 (D) freeing  
further assistance. I can be reached at 302-232-3900 (direct line) or at [liamr@tech.com](mailto:liamr@tech.com).

***Questions 144-146 refer to the following letter.***  
Patagonia Treks  
130 Calle San Martin  
Rio Gallegos, Argentina

Welcome to Patagonia Treks! By \_\_\_\_\_\_\_ our company, you are guaranteed to get the  
 **144.** (A) choose  
 (B) chooses  
 (C) choice  
 (D) choosing  
most out of your experience in the wild lands of Patagonia. No other company offers the  
high-quality tours that we do into the back country of Argentina. With Patagonia Treks, your experience is guaranteed to be a memorable one.  
The following tour information has been confirmed: Your flight from Miami will \_\_\_\_\_\_\_ at 6 a.m. on February 11. A representative from Patagonia Treks will then meet  
**145.** (A) arrive  
 (B) depart  
 (C) resume  
 (D) start  
you at the airport when you arrive in Argentina and transport you to our offices so that you can till out any \_\_\_\_\_\_\_ forms prior to the start of the trip.  
 **146.** (A) remaining  
 (B) remained  
 (C) remains  
 (D) remain  
It is important that you read the enclosed information, as it contains your itinerary and  
some suggestions about how to prepare for your trip to Patagonia. Please let us know if  
you have any questions.  
We appreciate your business and look forward to your visit.  
Sincerely,  
Patagonia Treks

***Questions 147-149 refer to the following memo.***

**MEMO**

To: All staff  
From: Charles Beretti  
Date: January 2  
Re: Lockers

You may remember that staff voted last fall to have lockers installed in the lounge area.  
After a few months searching for the right company to help us with this project, we have  
good news. We would like to announce that we have \_\_\_\_\_\_\_ LockSmart to complete the  
 **147.** (A) collaborated  
 (B) contracted  
 (C) decided  
 (D) discounted  
installation within the next week. All staff should be able to utilize these new lockers to  
store personal items by next Friday, January 8th. Each staff member will be given a key;  
please get yours from Marleen in the main office. The lockers will be available \_\_\_\_\_\_\_   
 **148.** (A) at  
 (B) in  
 (C) by  
 (D) on

all times for your security. We hope that this will make our work environment a secure  
and happy one. By Monday, LockSmart will begin installation and you may need to stay clear of the lounge area. We are sorry for any inconvenience that \_\_\_\_\_\_\_ by this project,   
 **149.** (A) is caused  
 (B) causes  
 (C) caused  
 (D) has been caused  
but believe that any short-term inconvenience will be outweighed by the long-term benefits.

***Questions 150-152 refer to the following e-mail.***

Date: Mon., 12 June 08:23:01  
To: Sharon Parker <sparker@ww2.org>  
From: Patrick Spitz <pspitz@ww2.org>  
Subject: Update on Germany trip  
Sharon,

Thank you for your patience over the last week as I have worked to \_\_\_\_\_\_\_ the dates  
 **150.** (A) terminate  
 (B) close  
 (C) finalize  
 (D) discontinue  
of your upcoming trip to Germany. In order to make your trip more enjoyable, I have been working closely with staff members here and abroad. You can be assured that your trip will be an enjoyable and productive one. By this Thursday I will be able to provide you with a complete itinerary. This itinerary will include flight, ground transportation, and hotel information. For the time being, you can review the tentative \_\_\_\_\_\_\_ below   
 **151.** (A) schedule  
 (B) date  
 (C) ticket  
 (D) procedure

and let me know if you have any questions.  
• June 27: Your flight arrives in Berlin at 8 p.m.; you will be picked up at the airport by a  
staff member from the Berlin office.  
• June 28: You will meet representatives from the Berlin office and tour their facilities.  
• June 29: A Berlin staff member will accompany you to the airport for your flight to Frankfurt.  
The executive director in Frankfurt, Mr. Kissel, is in charge of your stay there and  
will send you information about your Frankfurt itinerary at a \_\_\_\_\_\_\_ time.  
• June 30: Return home.  
 **152.** (A) latest  
 (B) lateness  
 (C) lately  
 (D) later